



BRAIN-JAR
SKILLS DEVELOPMENT

PROSPECTUS

2021

INDEX

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1. REGISTRATION INFORMATION

Brain Jar Skills Development (Pty) Ltd. operates as a Private Company registered in March 2021. The registration number is *2021/489895/07*.

2. BACKGROUND

Brain Jar was established in 2021 as a private training provider. Formed primarily to provide Skills Development and Training interventions to address the shortage of qualified and skilled practitioners in Early Childhood Development in South Africa.

This will be achieved by offering credit and non-credit bearing skills programmes in this field.

Our company intends to develop a skilled, competent and confident workforce through training interventions that would equip and enhance the growth of the learner, their employer and society by offering nationally recognised and accredited learning programmes.

Brain Jar offers an Occupational Certificate for Early Childhood Development Practitioners and National Diploma in Early Childhood Development.

3. VISION AND MISSION

Brain Jar has a clearly defined vision and mission statement to guide the actions of this company. Its vision is to empower Practitioners to teach our children of tomorrow. Brain Jar's mission is to empower unqualified practitioners with the skills and resources they deserve. The programmes are set in developing highly skilled practitioners.

In a nutshell, this company celebrates differences and promotes transformation.

4. MODE OF PROGRAMME DELIVERY

The programmes will be offered online with non-compulsory training sessions at centralized venues.

5. LANGUAGE OF INSTRUCTION

The language of instruction is English.

6. ONLINE PORTAL

Brain Jar is providing students with access to online learning resources, assessments and support through an online platform. In order to participate, students will need the following:

- A desktop computer or laptop or tablet device with a minimum of Windows 10 installed.
- Access to the internet.
- Data to access the portal and additional resources.

It is important to note that it remains your sole responsibility to ensure that you have access to both the equipment, internet facilities and data required to be able to access the student platform.

7. PROGRAMMES

Brain Jar offers the following approved Early Childhood Development programmes: A Occupational Certificate: Early Childhood Development and National Diploma: Early Childhood Development.

7.1 OCCUPATIONAL CERTIFICATE: EARLY CHILDHOOD DEVELOPMENT

The Occupational Certificate: Early Childhood Development is a National Qualification Framework (NQF) Level 4, 131 Credit qualification. This certificate is registered with the South African Qualifications Authority (SAQA) with ID: [Number to be confirmed **Note: This qualification is in the process to be registered**].

7.1.1 Purpose of programme

The purpose of this qualification is to prepare a learner to operate as an Early Childhood Development Practitioner. An Early Childhood Development Practitioner plans and prepares early childhood activities, facilitates and mediates learning, observes and assesses the progress of children, and reflects on learning in an inclusive, play-based environment to support the holistic development of children (from conception – school going) in different centre-based or non-centre based settings.

A qualified learner will be able to:

- Plan and prepare a broad-phase learning environment and stimulating activities that meet the holistic needs of all children in centre-based or non-centre-based settings.
- Facilitate and mediate all aspects of the daily programme in a centre-based or non-centre based setting.
- Observe, assess and record each child's progress according to age and stage.
- Compile a report of each child's progress.
- Maintain and promote the well-being, health, nutrition, safety and protection of children.

7.1.2 Duration of programme

The minimum duration for a student to complete the programme is 12 months.

7.1.3 Curriculum

Table 1 shows how the modules have been spread across the one Occupation Certificate in the Early Childhood Development Practitioner programme. Table 1 includes the credit value as well as the NQF level. This programme is made up of the following compulsory Knowledge Modules, Practical Skills Modules and Work Experience Modules.

| MODULE NAME | NQF | Credits |
|---|-----|---------|
| Knowledge Modules; 43 Credits | | |
| Introduction to the Early Childhood Development sector | 4 | 4 |
| Theories and Perspective of Childhood Development | 5 | 6 |
| Planning and Programme development in Early Childhood Development | 4 | 8 |
| Facilitation and Mediation of active learning | 5 | 12 |
| Observation and Assessment in Early Childhood Development | 4 | 4 |
| Promotion of Health, Safety and Well-being of children | 4 | 6 |
| Administration for Early Childhood Development services and programmes | 3 | 3 |
| Practical Skills Modules; 43 Credits | | |
| Plan and prepare inclusive educational activities and routines | 4 | 12 |
| Facilitate and mediate active learning in an integrated and holistic learning programme | 5 | 9 |
| Observe assess record and report each child's progress according to age and stage | 4 | 4 |
| Support and promote the health nutrition safety protection and well-being of children | 4 | 12 |

| | | |
|--|--------------|------------|
| Build and maintain collaborative relationships with parents and other service providers | 4 | 3 |
| Prepare and maintain administrative systems | 3 | 3 |
| Work Experience Module; 45 Credits | | |
| Learning programme and routines planning and preparation process | 4 | 13 |
| Processes of facilitating and mediating the learning programme in a variety of contexts | 4 | 15 |
| Processes of observation assessment recording and reporting of Children's learning and development | 4 | 7 |
| Processes and procedures of promoting the health nutrition safety protection and well-being of children in an Early Childhood Development setting. | 4 | 10 |
| | Total | 131 |

Table 1: Occupational Certificate: Early Childhood Development Practitioner

7.1.4 Exit Level Outcomes

The exit level outcomes of the programme are:

- Plan and prepare a broad-phase learning environment and stimulating activities that meet the holistic needs of all children in centre-based or non-centre-based settings.
- Facilitate and mediate all aspects of the daily programme in a centre-based or non-centre based setting.
- Observe, assess and record each child's progress.
- Compile a report of each child's progress.
- Maintain and promote the well-being, health, nutrition, safety and protection of children.

7.1.5 Admission requirements

Admission is through one of the following options:

- National Certificate Vocational (NCV) at NQF Level 3. Or
- Any other NQF Level 3 qualification.

7.1.6 Recognition of Prior Learning

Recognition of Prior Learning (RPL) for access to the external integrated summative assessment: Accredited providers and approved workplaces must apply the internal assessment criteria specified in the related curriculum document to establish and confirm prior learning. Accredited providers and workplaces must confirm prior learning by issuing a Statement of Results or certifying a Work Experience Record.

RPL for access to the Qualification: Accredited providers and approved workplaces may recognise prior learning against the relevant access requirements.

7.1.7 Tuition fees

The tuition fee for the certificate is R11 000.00. Successful applicants will be required to pay a registration fee of R2000. This fee will be deducted from the tuition fees. Students have an option to pay their tuition off over 12 monthly instalments of R750 per month. Please note that no students will be allowed in the final assessments if fees are outstanding.

7.1.8 Closing date for new applications

The closing date is 30 November 2021 for admission in 2022.

7.2 NATIONAL DIPLOMA: EARLY CHILDHOOD DEVELOPMENT

The National Diploma: Early Childhood Development is a National Qualification Framework (NQF) Level 5, 240 Credit qualification. This certificate is registered with the South African Qualifications Authority (SAQA) with ID: 23118. The programme will be offered in partnership with Paradise Institution Training and Learning Centre. Brain Jar Skills Development (Pty) Ltd is responsible to enrol and offer the programme on behalf and in conjunction with Paradise Institution Training and Learning Centre. Paradise Institution Training and Learning Centre will issue the qualification to students on the successful completion of the programme.

7.2.1 Purpose of programme

The purpose of this qualification is to provide practitioners who have a Level 4 or Level 5 certificate in ECD with access to a recognised teaching qualification at an NQF Level 6. This serves as a bridge between non-formal and formal learning programmes.

Furthermore, the programme enables educators/ learners to plan and implement a learning programme that is based on their knowledge of child development from birth to nine years and which helps children in a specific phase work towards achieving the learning outcomes of the national school curriculum (where appropriate).

In conclusion, the programme improves community-based ECD services for learners by raising the level of ECD teaching competence and/or by providing opportunities for training in support and leadership roles.

This qualification provides a substantial qualification for:

- Potential learners/educators who have acquired a FETC (Grade 12) or equivalent qualification at Level 4 (120 credits) and who wish to make ECD their full-time career (entry point);
- Learners/educators who have a Level 4 qualification in ECD to further their career and professional development in ECD by providing access to a Level 6 qualification;
- Learners/educators who have a Higher Certificate in ECD to further their career and professional development in ECD by providing access to a Level 6 qualification.

7.2.2 Duration of programme

The minimum duration for a student to complete the programme is 2 years.

7.2.3 Curriculum

Table 2 shows how the modules have been spread across the National Diploma in Early Childhood Development programme. Table 1 includes the credit value as well as the NQF level. This programme is made up of the following compulsory Core, Fundamental and Elective Modules.

| MODULE NAME | NQF | Credits |
|--|-----|---------|
| Core Modules | | |
| Development and manage the ECD learning programme | 5 | 24 |
| Mediate active learning in ECD programmes | 5 | 36 |
| Promote healthy development in ECD programmes | 5 | 24 |
| Fundamental Modules | | |
| Apply workplace communication skills | 5 | 10 |
| Develop and apply academic literacy skills | 5 | 25 |
| Elective Modules | | |
| Conduct outcomes-based assessment | 5 | 15 |
| Identify and respond to learners with special needs and barriers to learning | 5 | 10 |

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| Facilitate a Life Skills Learning Programme in Reception Year | 5 | 15 |
| Facilitate a Literacy Learning Programme in the Reception Year | 5 | 15 |
| Facilitate a Numeracy Learning Programme in the Reception Year | 5 | 15 |
| Facilitate a programme of learning | 5 | 24 |
| Facilitate an inclusive educational environment in ECD settings | 5 | 12 |
| Manage an Early Childhood Development service | 5 | 5 |
| Manage diversity in ECD settings | 5 | 12 |
| Managing the Learning Programme | 5 | 24 |
| Guide learners about their learning, assessment and recognition opportunities | 5 | 6 |
| | Total | 272 |

Table 2: National Diploma: Early Childhood Development

7.2.4 Admission requirements

To achieve the exit outcomes of this qualification, learners need the following knowledge and skills equivalent to NQF Level 4:

- the ability to read, write and use written resource material for learning and teaching in at least two South African languages;
- the ability to understand fundamental mathematical/numeracy concepts; o the
- applied competence outlined in the core unit standards at Level 4:
- Facilitate Active Learning in ECD Programmes,
- Facilitate Healthy Development in ECD Programmes, and Manage the ECD Learning Programme.

7.2.5 Recognition of Prior Learning

The qualification can be achieved as a whole or in part through the recognition of prior learning. Learners who have completed the Certificate at Level 5 should be able to participate in a learning programme(s) that provides the 120 credits not included in the Certificate, i.e. the Fundamental learning components and additional Electives. The Diploma is also intended to provide direct access to the Degree at Level 6.

7.2.6 Tuition fees

The tuition fee for the Diploma is R22 000.00. Successful applicants will be required to pay a registration fee of R2000. This fee will be deducted from the tuition fees. Students have an option to pay their tuition off over 24 monthly instalments of R750 per month. Please note that no students will be allowed in the final assessments if fees are outstanding.

7.2.7 Closing date for new applications

The closing date is 30 November 2021 for admission in 2022.

8. APPLICATION PROCESS

Applications can only be submitted by email. Please follow these steps to submit your application per email:

Step 1: Visit Brain Jar Skills Development's website at <https://brainjarskillsdev.co.za>, select a programme on offer, scroll down and select *Apply Now* to download an application form. Alternatively, simply select the following link to open the application form: <https://brainjarskillsdev.co.za/wp-content/uploads/2021/07/Application-form.pdf>

Step 2: Complete the application form as instructed on the form.

Step 3: Attach the following documents to an email:

- Completed application form;
- Certified copy of identification document (ID); note that a driver's licence is not accepted;
- Certified copy of your highest qualification.
- Copy of the proof of the non-refundable application fee of R250. Important to note: Use your ID number as the reference when making a payment. Payment must only be made into Brain Jar Skills Development's bank account. No cash will be accepted by Brain Jar Skills Development's or its representatives.

Step 4: Email your application form, certified documents and proof of the non-refundable application fee payment to Brain Jar Skills Development's at apply@brainjarskillsdev.co.za

The outcome of your application will be communicated formally per email, followed by an SMS within 10 working days.

9. GENERAL INFORMATION

9.1 Payment to Brain Jar Skills Development

All payments must be made via bank deposits, electronic transfers or at an ATM advance machine at your nearest retail bank into the following bank account:

| BRAIN JAR SKILLS DEVELOPMENT BANKING DETAILS | |
|--|-----------------------|
| Account holder | Brain-Jar |
| Bank | First National Bank |
| Branch Code | 255355 |
| Account Number | 62893759509 |
| Reference | Applicant's ID number |

9.2 Bursaries and loans

Brain Jar Skills Development made a total of 2 bursaries available for admission in January 2022. Each bursary is to the value of one semester. Please refer to the Terms and Conditions at <https://brainjarskillsdev.co.za>.

Please visit the nearest and preferred financial services provider for more information on student loans.

9.3 Contact details

| | |
|-------------------|--|
| Contact number | 083 650 1083/ 082 411 1512/ 076 220 8416 |
| Fax number: | 086 482 0432 |
| Physical Address: | Brain Jar Skills Development Admin Office 35 Stanley Street Rayton Gauteng 1001 |
| Email address: | admin@brainjarskillsdev.co.za |
| Website: | https://brainjarskillsdev.co.za |



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